



**EXECUTIVE ORDER NO. 2018 - 03**

**CREATING THE MUNICIPAL AUDIT AND TRANSITION TEAM (MATT) FOR BARANGAYS  
OF THE MUNICIPAL GOVERNMENT OF MARILAO, PROVINCE OF BULACAN**

**WHEREAS**, Section 2 of Presidential Decree No. 1445, otherwise known as the "Government Auditing Code of the Philippines" states that, "it is the declared policy of the State that all resources of the government shall be managed, expended or utilized in accordance with law and regulations, and safeguarded against loss or wastage through illegal or improper disposition, with a view to ensuring efficiency, economy and effectiveness in the operations of government";

**WHEREAS**, Section 376 of the Local Government Code of 1991 provides for the "Responsibility for Proper Use and Care of Government Property" by the concerned local officials who are in actual physical possession of government property or entrusted with its custody and control;

**WHEREAS**, DILG Memorandum Circular No. 2018-12 issued on February 1, 2018, mandates the creation of a Municipal Audit and Transition Team (MATT) for Barangays to realize the systematic transition from the outgoing barangay officials to the incoming newly elected or re-elected barangay officials come **June 30, 2018**.

**NOW, THEREFORE, I, JUANITO H. SANTIAGO**, Municipal Mayor of Marilao, Province of Bulacan, by virtue of the powers vested in me by pertinent laws and rules, do hereby **ORDER**:

**Section 1.** The **MUNICIPAL AUDIT AND TRANSITION TEAM FOR BARANGAYS (MATT**, for brevity) of the Municipal Government of Marilao, Province of Bulacan, is hereby organized, to be composed of the following:

<b>Chairperson</b>	:	<b>MRS. ELENA P. SALAZAR</b> Municipal Accountant
<b>Co-Chairperson</b>	:	<b>MRS. ROSALIE S. VILLADOS</b> Municipal Budget Officer
<b>Vice Chairperson</b>	:	<b>MRS. GENELYN G. CAPANGYARIHAN</b> Assistant Municipal Accountant
<b>Members</b>	:	<b>MRS. DIGNA ENRIQUEZ</b> Municipal Local Government Operation Officer
	:	<b>HON. EDUARDO S. GABRIEL</b> President, Liga ng mga Barangay
	:	<b>MRS. CAROLINA T. ARCEGA</b> Accounting Clerk III
	:	<b>MRS. MARILYN F. ESTABILLO</b> Revenue Collection Clerk I
	:	<b>PTR. SONNY DE JESUS</b> United Pastors of Marilao, Inc. (UPMI)





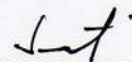


**Section 2. DUTIES AND FUNCTIONS.** The **Municipal Audit and Transition Team (MATT)** for Barangays shall have the following duties and functions:

- a. Supervise the BIT in the conduct of inventory and turnover of BPFDRs and money accountabilities;
- b. Conduct audit, verification and checking of the actual physical count of BPFDRs as against the accomplished Inventory and Turnover Forms prepared and submitted by BIT not later than **15 June 2018**;
- c. Ensure that BPFDRs and money accountabilities assigned or entrusted to by the concerned accountable barangay officials are completely listed and turned over before the conduct of Turnover Ceremony;
- d. Submit to the Municipal Mayor, Office of the Ombudsman, COA and DILG the list, containing the names of accountable barangay officials, who failed to turnover BPFDRs and money accountabilities, if any; and
- e. Assist the Municipal Mayor in ensuring a smooth and orderly transition, and the successful conduct of turnover ceremony to the newly elected/re-elected barangay officials.

**Section 3. EFFECTIVITY CLAUSE.** This Executive Order shall take effect immediately.

DONE this 26<sup>th</sup> day of February, 2018 at Municipality of Marilao, Province of Bulacan.

  
**JUANITO H. SANTIAGO**  
Municipal Mayor 